

2ND APIPEC-PHIPEC Joint International Conference
Special Corporate Rate for Hotel Accommodation at The Bayleaf Hotel Cavite
January 10-13, 2020

A. Room Accommodation

Room Category	Room Rate	Room Configuration
Deluxe Room – single or twin occupancy	Php4,300.00 net per room per night	One (1) Queen Size Bed or Two (2) Single Beds 35 square meters
Superior Room – triple occupancy	Php5,800.00 net per room per night	Three (3) Single Beds 38 square meters
Superior Room – quad occupancy	Php7,300.00 net per room per night	Four (4) Single Beds 38 square meters
Premier King – single or twin occupancy	Php5,600 net per room per night	One (1) King Size Bed 35 square meters
Bayleaf Suite – single or twin occupancy	Php8,000 net per room per night	One (1) King Size Bed with Sofa and Dining Area 55 square meters

Inclusions

- Above rates are inclusive of 10% service charge and applicable government tax.
- **Special Corporate Rates are applicable only for the above-mentioned stay dates with booking period until December 31, 2019 only. Regular rates will be applied after the booking period.**
- **All room requirements are subject to availability.**
- Room amenities include:

Daily Breakfast

Bottled water replenished daily
Coffee and tea making facility
Safety deposit box in the room

Wifi access based on registered occupancy
Use of swimming pool (7am to 9pm)
Parking passes for in house guests

B. Transportation Rates: The Bayleaf Cavite to DLSHSI (vice versa)

- Sedan: Php850.00 net per way Maximum of 3 persons
- Van: Php950.00 net per way Maximum of 10 persons

C. Reservation Procedure:

- For reservations and inquiries, please email tbc-reservations@thebayleaf.com.ph or call (046)435 5000 and kindly mention the code **#Collab4Asia2020** to avail of the special corporate rate.

D. Check-In/Out Time:

- The HOTEL's standard check-in time starts at 2:00pm on the day of arrival. Check-out time at 12nn.

- Request for early check-in depends on the availability of the rooms. If rooms are available upon guest's arrival, early check-in will be allowed and subject to applicable fees.
- Request for late check-out depends on the availability of the rooms and subject to applicable fees.

E. Billing Policy

- Pre-payment is required based on the total room charges for the entire period booked.
- Standard process of reservation and given cut-off date will be followed.
- That any payment made by the CLIENT to the HOTEL is non-refundable.
- All other incidental charges to be paid in full immediately in the form of cash or credit card.

Bank Account Details

Bank Name:	Metrobank
Account Name:	The Bayleaf Hotel
Bank Account:	Metrobank Dasmarinas Branch
Account Number:	3235 72 762 6

F. Cancellation / No Show / Revision

- Cancellations made prior to arrival date are subject to full amount which is equivalent to the total room charges for the entire period booked.
- No Show charges are equivalent to the total room charges for the entire period booked.
- Reservation will be held on guaranteed basis. In case your itinerary requires any revisions, please contact The Bayleaf Hotel Reservations Office.